



# BOARD OF COMMISSIONERS MEETING PACKET

**Thursday, December 4, 2025, 1:00 P.M.**

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**2200 NORVIEW AVENUE  
NAA BOARD ROOM  
NORFOLK, VIRGINIA 23518  
(757) 857-3351**

**PETER G. DECKER III, ESQUIRE  
CHAIR**

**MARK A PERRYMAN,  
PRESIDENT & CEO  
AND BOARD SECRETARY**



# **Norfolk Airport Authority**

Board of Commissioners Meeting

Thursday, December 4, 2025

Lunch: 12:30 p.m.

Meeting: 1:00 – 3:00 p.m.

## **AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

- Thursday, September 17, 2025

**3. PUBLIC COMMENTS**

**4. CEO & STAFF REPORT**

**5. NAA BOC CHAIR REPORT**

**6. COMMITTEE REPORTS**

**7. OLD BUSINESS**

- 2026 Board Calendar (Action)

**8. NEW BUSINESS**

- Acceptance of FY25 Annual Financial Audit (Action)
- Intersection Change Order Resolution (Action)
- Consolidated Rental Car Facility Bond Resolutions (Action)
- Food/Beverage/Retail Concessions Program Awards (Information)
- Hampton Roads Transatlantic Air Service Coalition (Information)
- Port Infrastructure Development Program Grant Request (Information)

**9. ADJOURNMENT**

- Next meeting: March 26, 2026
  - Preliminary Budget Approval

# Norfolk Airport Authority

Board of Commissioners Meeting Minutes Thursday, September 17, 2025, 100 pm.

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The Norfolk Airport Authority (NAA) Board of Commissioners Meeting was held on Thursday, September 17, 2025, at the Norfolk International Airport (NIA), in the NAA Board Room, Main Passenger Terminal. Peter Decker III, Chair presided.

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**Commissioners' Present:** Peter G. Decker III, Esquire, Chair  
Susan C. Pilato, Vice-Chair  
Michael B. Burnette, Treasurer (*Virtually*)  
Charles 'Chip' W. Rock, Rear Admiral, USN, Retired  
Evans Poston  
Joel English  
Mel Price  
Peggy H. Newby, RN, BSN, CAOHC, CPC-A

**Commissioners Absent:** Bruce B. Smith

**Staff Present:** Mark A. Perryman, Assoc. AIA, President & CEO & Board Secretary  
Steven C. Sterling, Exec. VP, Chief of Staff & Board Assistant Secretary  
Mark A. Trank, Senior VP, General Counsel & Assistant Secretary  
Anthony Rondeau, Exec. VP & Chief Development Officer  
Shelia D. Ward, Ph.D., VP & Chief Operations Officer  
Dr. Kanama Bivins, VP & Chief Financial Officer  
Steve V. Djunaedi, Chief Commercial Officer  
Shannon Day, Administration Office Supervisor

**Others Present:** Doug Beaver, City of Norfolk Deputy City Manager

## Welcome and call to Order, Susan C. Pilato (Vice-Chair):

Peter G. Decker III, Chair, determined that a quorum was present and called the meeting to order at 01:01 pm.

## **SPECIAL AGENDA**

### **Approval of Minutes:**

Chair English moved to approve the minutes of the Board meeting held on May 22, 2025, which motion was seconded by Commissioner Newby and then unanimously approved 8-0.

### **Public Comments:**

None

### **CEO Report Mark A. Perryman. President & CEO:**

Mr. Perryman's made his presentation to the Board. A copy of the presentation is attached.

### **Staff of the Day:**

There was no Staff of the Day. Mark recognized Steve Sterling and Dr. Shelia Ward's retiring from the Norfolk Airport Authority.

### **Board Chair Report:**

Chair Decker stated as follows: "All Great News". Welcome Dr. Kanama Bivins to Norfolk Airport and Thank you to everyone for all that they do.

### **Committee Reports:**

**Old Business:** None

**Closed Meeting :** None

### **New Business:**

First, a motion was made that the Board of Commissioners approve and adopt a Resolution Authorizing Declarations of Official Intent Under U.S. Treasury Regulations with Respect to Reimbursements from Note and Bond Proceeds of Temporary Advances Made for Payments Prior to Issuance, and Related Matters.

The motion was made by Commissioner English and seconded by Commissioner Evans. The motion was approved 8-0.

Second, the Board accepted the PFM Annual Investment Report as presented by President and CEO Mark Perryman.

**Adjournment {1:46 pm}:**

There being no further business, Vice-Chair Pilato moved that the meeting adjourn.

Chair Decker seconded the motion, which was unanimously approved. The next meeting is scheduled for Thursday, December 4, 2025, at 1:00 pm.

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Peter G. Decker III, Esquire  
Chair

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Mark A. Perryman, Assoc. AIA  
President & CEO and Board Secretary