



NORFOLK AIRPORT AUTHORITY

Board of Commissioners

# MEETING PACKET

Thursday, April 2, 2026, 1:00 p.m.

2200 Norview Avenue  
NAA Board Room  
Norfolk, Virginia 23518  
757-857-3331

**Peter G. Decker III, Esquire**  
Chair

**Mark A. Perryman**  
President & CEO  
and Board Secretary

# Norfolk Airport Authority

Board of Commissioners Meeting Minutes Wednesday, February 4, 2026, 100 pm.

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The Norfolk Airport Authority (NAA) Board of Commissioners regularly scheduled meeting was held on Wednesday, February 4, 2026, at the Norfolk International Airport (NIA), in the NAA Board Room, Main Passenger Terminal. Peter Decker III, Chair presided.

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**Commissioners' Present:** Peter G. Decker III, Esquire, Chair  
Susan C. Pilato, Vice-Chair  
Michael B. Burnette, Treasurer  
Charles 'Chip' W. Rock, Rear Admiral, USN, Retired  
Evans Poston (*Remote*)  
Joel English  
Mel Price  
Bruce B. Smith (*Remote*)

**Commissioners Absent:** Peggy H. Newby, RN, BSN, CAOHC, CPC-A

**Staff Present:** Mark A. Perryman, Assoc. AIA, President & CEO & Board Secretary  
Anthony Rondeau, Exec. VP, Chief Development Officer & Assistant Secretary  
Mark A. Trank, Senior VP, General Counsel & Assistant Secretary  
Chris Jones, VP, Chief Marketing & Communications Officer  
Steve V. Djunaedi, VP & Chief Commercial Officer  
Dr. Kanama M. Bivins, VP & Chief Financial Officer  
Shannon Day, Administration Office Supervisor

**Others Present:** Doug Beaver, Deputy City Manager for the City of Norfolk  
Alexandra (Sandy) MacLennan, Esq., Squire Patton Boggs, NAA Bond Counsel  
Patrick Driscoll, WAVY-TV 10  
Brett Hall, WAVY -TV 10

**Welcome and Call to Order:**

Peter G. Decker III, Chair, determined that a quorum was present and called the meeting to order.

at 1:08 pm.

**REGULAR AGENDA**

**Approval of Minutes:**

Commissioner English moved to approve the minutes of the Board meeting held on December 4, 2025, seconded by Commissioner Rock, which motion was then unanimously approved.

**Public Comments:**

None

**CEO Report Mark A. Perryman. President & CEO:**

President and Chief Executive Officer Mark Perryman provided a presentation to the Board, a copy of which is attached to these minutes.

**Staff of the Day:**

None

**Board Chair Report:**

**Committee Reports:** None

**Public Hearing:** (action)

Chair Decker called the TEFRA public hearing to order by explaining the purpose of the hearing, which is required to be conducted under Section 147(f) of the Internal Revenue Code of 1986, as amended, on the plan for the Norfolk Airport Authority to issue bonds and/or enter into other financing methods on a tax-exempt basis as exempt facility airport bonds under Section 142(a)(1) of the Internal Revenue Code, pursuant to a plan of finance in an aggregate principal amount of \$400,000,000 to assist in paying costs of the acquisition, construction, improving and equipping of the Norfolk International Airport, any functionally-related Airport facilities, and any subordinate Airport facilities, referred to collectively as the "Projects". Chair Decker then invited members of the public to comment about the proposed Financings, plan of finance and the nature of the Projects.

No members of the public appeared at the hearing to comment, and no written comments were submitted to the Authority by the date and time of the hearing. Chair Decker then declared that the public hearing is now concluded.

At the conclusion of the public hearing, Commissioner English moved that the Board approve and adopt a Resolution confirming the holding of the public hearing to satisfy certain requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, and requesting approval from the City of Norfolk for purposes of satisfying certain requirements of Section 147(f) of the Internal Revenue Code of 1986 and Section 144(c) of the Charter of the City of Norfolk. The motion was seconded by Commissioner Rock, which Resolution was then approved and adopted 8-0.

### **Old Business:**

1. Modified Preliminary Budget (action)

A motion was made by Commissioner Rock to authorize a modified schedule for the Authority's 2026-27 preliminary budget submittal to the Board, which was seconded by Commissioner English, and approved 8-0.

2. Authorization of Line of Credit with TowneBank (action)

A motion was made by Vice-Chair & Commissioner Pilato to authorize the President & Chief Executive Officer to negotiate and execute a Line of Credit with TowneBank, seconded by Chair & Commissioner Decker, which motion was then approved 8-0.

3. Hampton Roads Transatlantic Air Service Coalition (update)

President & Chief Executive Officer Mark Perryman provided an update regarding the Hampton Roads Transatlantic Air Service Coalition

**New Business:** None

### **Closed Meeting:**

Vice-Chair & Commissioner Pilato moved that the Board of Commissioners of the Norfolk Airport Authority convene in a closed meeting pursuant to Section 2.2-3711(A) of the Code of Virginia under Subsection 8 to consult with Authority counsel and staff regarding specific legal matters involving the PILOT Agreement with the City of Norfolk. The motion was seconded by Chair & Commissioner Decker and approved 8-0.

The Board reconvened the open meeting and certified that to the best of each Commissioner's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Code, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered in the closed meeting. A roll call vote for the certification was taken as follows:

Pete Decker	Yes
Joel English	Yes
Michael Burnette	Yes
Charles Rock	Yes
Susan Pilato	Yes
Mel Price	Yes
Evans Poston	yes

**Adjournment {2:45 pm}:**

There being no further business, Chair Decker moved that the meeting adjourn. Commissioner English seconded the motion, which was unanimously approved. The next meeting is scheduled for Thursday, April 2, 2026, at 1:00 pm.

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Peter G. Decker III, Esquire  
Chair

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Mark A. Perryman, Assoc. AIA  
President & CEO and Board Secretary

**RESOLUTION OF THE  
NORFOLK AIRPORT AUTHORITY**

**February 4, 2026**

A RESOLUTION OF THE NORFOLK AIRPORT AUTHORITY CONFIRMING THE HOLDING OF A PUBLIC HEARING TO SATISFY CERTAIN REQUIREMENTS OF SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED (THE “CODE”) AND REQUESTING APPROVAL FROM THE CITY OF NORFOLK FOR PURPOSES OF SATISFYING CERTAIN REQUIREMENTS OF SECTION 147(F) OF THE CODE AND SECTION 144(C) OF THE CHARTER OF THE CITY OF NORFOLK

**WHEREAS**, in order to satisfy certain requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), the Norfolk Airport Authority (the “Authority”) held a public hearing on the date hereof, which date is more than seven days following the first publication of notice (the “Notice”) of such public hearing on the Authority’s website (a true and correct copy of the Notice and evidence of publication on the Authority’s website is on file with the Authority), which public hearing was conducted in a manner that provided a reasonable opportunity for persons with differing views to be heard, both orally and in writing, with respect to one or more financings of the Authority through the issuance of bonds or other financing methods (the “Financings”) pursuant to a plan of finance, in a maximum aggregate principal amount of \$400,000,000, to assist in paying costs of the acquisition, construction, improving and equipping of the Norfolk International Airport (the “Airport”), any functionally related Airport facilities, and any subordinate Airport facilities (collectively, the “Projects”);

**WHEREAS**, the Notice was reasonably designed to inform residents of the City of Norfolk of the proposed Financings, stated that the Authority would be the issuer of the Financings, stated the time, place and manner in which the hearing would occur and generally contained the information required by Section 147(f) of the Code and applicable regulations thereunder; and such seven days were adequate for notice to be brought to the attention of all interested persons and provided sufficient time for interested persons to prepare for and express their views at such hearing;

**WHEREAS**, Section 144(c) of the Charter of the City of Norfolk requires the consent of the City Council of the City (the “City Council”) prior to the exercise by the Authority of certain powers conferred thereon with respect to its facilities; and

**WHEREAS**, pursuant to an ordinance of the City Council to be considered following the date hereof, the City Council is expected to approve the Financings and the Projects in accordance with the provisions of Section 144(c) of the Charter of the City of Norfolk and Section 147(f) of the Code;

**NOW THEREFORE, BE IT RESOLVED BY THE NORFOLK AIRPORT AUTHORITY, AS FOLLOWS:**

Section 1. Recitals. The recitals to this Resolution are incorporated herein as if set forth in this Section in their entirety.

Section 2. Confirmation of Public Hearing. The Authority hereby confirms a public hearing was held on the date hereof in accordance with Section 147(f) of the Code.

Section 3. Request of City Council. The Authority requests the City Council's approval of the Financings and Projects in accordance with the provisions of Section 144(c) of the Charter of the City of Norfolk and Section 147(f) of the Code.

Section 4. Further Actions. Any other actions of the Chief Executive Officer, the Chief Financial Officer and the General Counsel, or their designees (the "Authorized Officers"), that are in conformity with the purposes, intent and conditions of this Resolution and in furtherance of the execution, delivery, and performance by the Authority of the Financings and the Projects for purposes of the satisfaction of Section 147(f) of the Code and Section 144(c) of the Charter of the City of Norfolk are hereby ratified, approved, confirmed and authorized, and the authorizations granted herein to such Authorized Officers shall apply equally to any person serving in such capacity on an interim or acting basis.

Section 5. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

CERTIFICATE

The undersigned Secretary of the Norfolk Airport Authority (the “Authority”) hereby certifies that the foregoing is a true, correct and complete copy of a resolution adopted by a majority of the Board of Commissioners of the Authority present and voting at a special meeting duly called and held on February 4, 2026, in accordance with law, and that such resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS the following signature this 4th day of February, 2026.

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Secretary, Norfolk Airport Authority

# **Norfolk Airport Authority**

Board of Commissioners Meeting

Thursday, April 2, 2026

Lunch: 12:30 p.m. – Meeting: 1:00 p.m.

## **AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF PREVIOUS BOARD MEETING MINUTES**
  - Wednesday, February 4, 2026
- 3. PUBLIC COMMENTS**
- 4. CEO & STAFF REPORT**
- 5. NAA BOC CHAIR REPORT**
- 6. COMMITTEE REPORTS**
  - Finance & Audit Committee
    - Preliminary FY27 Budget Approval
  - Facilities Committee
    - Terminal Development Program Update
- 7. OLD BUSINESS**
  - None
- 8. NEW BUSINESS**
  - Deicing Pad Budget Resolution (Action)
  - TowneBank Letter of Credit Resolution (Action)
- 9. CLOSED MEETING**
- 10. ADJOURNMENT**
  - Next meeting: May 28, 2026
    - Final FY27 Budget Approval
    - Election of FY27 Officers